ACCOMMODATION BOOKING FORM
QUT BAYES ON THE BEACH
MONDAY 7 – WEDNESDAY 9 DECEMBER 2015

Guest Details

Title: _____ Surname: _____ First Name: _____

Title: _____ Surname: _____ First Name: _____

No of Adults in Room: _____ No of Children (Under 13yrs): _____

Address: _____ P/code: _____

Phone: _____ Mobile: _____

Fax: _____ E-mail*: _____

An email will be sent to confirm bookings, please ensure email address is legible.

Room Requirements

Arrival Date: _____ Departure Date: _____

ROOM TYPE *(please select)*

❑ Studio Room (1 x King Bed) No. of rooms required:_____

ROOM RATE

❑ **$124.00 per room per night – Accommodation Only**
❑ **$145.00 per room per night – Inclusive of full breakfast for one person**
❑ **$166.00 per room per night – Inclusive of full breakfast for two people**

***Please upgrade my room to an Ocean View for an additional** ❑ **$35.00per night**
***Please upgrade my room to a Spa Suite for an additional** ❑ **$80.00per night**

WE ARE HAPPY TO HONOUR THE CONFERENCE RATE FOR PRE & POST ACCOMMODATION. THIS IS BASED ON THE CONDITION THAT THE BOOKING IS CONFIRMED NO LATER THAN 30 DAYS PRIOR TO COMMENCEMENT OF THE CONFERENCE. WITHIN THE 30 DAY PERIOD 10% OFF MANTRA DAILY RATE WILL APPLY. SUBJECT TO AVAILABILITY……

Booking Confirmation – TO SECURE YOUR BOOKING, A NON-REFUNDABLE DEPOSIT OF $200.00 (OR FULL PAYMENT IF THE TOTAL IS LESS THAN $200.00) IS REQUIRED ON MAKING THE BOOKING, WITH FINAL PAYMENT DUE 14 DAYS PRIOR TO ARRIVAL.

☐ **Credit card -** Please provide details below. The $200.00 deposit* (or full payment if the total is less than $200.00) will be charged to your card on making the booking, and your card will again be charged automatically 14 days prior to arrival for the balance. **If you elect to pay your account by credit card a 2% processing fee will be charged.**

☐ **Bank Deposit -** Payment is to be made into the Mantra Legends Hotel bank account within 48 hours of receiving your confirmation letter. Bank details will be supplied on request.

☐ **Cheque deposit -** Equal to your first night's accommodation and must be received 14 days prior to the stated arrival date. Cheques are to be made payable to Legends Hotel.

☐ **Third Party Credit Card -** If a third party is to pay for your accommodation the credit card holder is required to complete the section below, giving their authorization along with a legible photocopy of the front and back of the card to verify the card holder's signature.

Credit Card #: ☐☐☐☐ ☐☐☐☐ ☐☐☐☐ ☐☐☐☐ Expiry Date: ☐☐/☐☐

I, (card holder's name): _____, authorise Mantra Legends Hotel to charge the booking cost as selected above to my credit card, details as above.

Card Holder's Signature: _____

Accommodation Cancellation:

* Cancellations made **up to 14 days prior to arrival** incur a loss of $200.00 deposit paid per room, or the total booking value if less than $200.00.

Cancellations made **within 14 days prior to arrival** are subject to a 100% cancellation fee.

No shows and cancellations after check in - will be subject to a 100% cancellation fee, however if after arrival clients are dissatisfied with any aspect of their accommodation & decide to terminate their stay, the amount to be refunded, if any is at the discretion of the property management.

OFFICE USE ONLY

Confirmation #3149306
Date:
Confirmed by:
Group:

Please forward this form to Mantra Legends Hotel Reservations Department on:
Fax: 07 5588 7885 or Email: mary.cullum@mantra.com.au
For any queries regarding booking form please call 07 5588 7888